



**MEETING NOTICE**

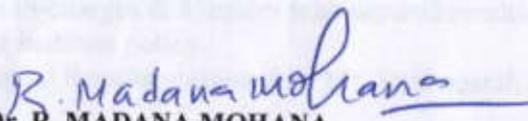
**Date: 10-07-2019**

**Sub: Convening the 11<sup>th</sup> meeting of IQAC (11/2019-20)-Reg**

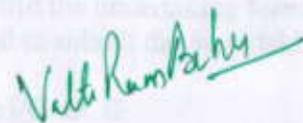
A meeting of IQAC is convened on 12-07-2019 at 11:55 AM in the BIT Seminar Hall to discuss the following agenda.

1. Presentation and Review of I Year B.Tech Academic Results for 2018-19 I & II Semesters
2. Presentation and Review of II,III & IV Years B.Tech Academic Results of all branches for 2018-19 II Semester
3. Training Plan of Action for 2019-20 (I Semester) for B.Tech I, II, III & IV Years of all branches
4. NPTEL Online courses enrollment of Faculty and Students
5. R & D Presentation
6. Approval of Content beyond syllabus of CSE, ECE, EEE and Mechanical for the academic year 2019-20
7. Teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies
8. Merit Incentive to faculty for Research Projects from funding agencies
9. IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes
10. Discussion on Successfully Receiving NBA Accreditation for CSE,ECE, EEE & MECH
11. Concluding remarks by Directors and Honorable Chairman

All Members of IQAC are expected to attend the meeting and contribute their wisdom.

  
**Dr. R. MADANA MOHANA**  
Coordinator, IQAC

Bharat Institute of Engineering and Technology  
Mangalpally (Village), Ibrahimpattam (Mandal) -  
501510, Ranga Reddy (Dt.), Telangana



**Dr. V. RAMBABU**  
Chairperson, IQAC

Bharat Institute of Engineering and Technology  
Mangalpally (Village), Ibrahimpattam (Mandal) -  
501510, Ranga Reddy (Dt.), Telangana

**PRINCIPAL**

Bharat Institute of Engg. & Tech  
Mangalpally (V), Ibrahimpattam (M)  
Ranga Reddy Dist-501 510



## Minutes of 11<sup>th</sup> IQAC meeting held on 12-07-2019 at 11:55 AM

Principal greeted all the members of IQAC and welcomed them to the meeting and declared the meeting at 11:55 AM

### Item-1: Presentation and Review of I Year B.Tech Academic Results for 2018-19 I & II Semesters of all branches

- *Engineering Chemistry* subject results for B.Tech I & II semesters presented by Dr. G. Gaytri, I year In-charge & Chemistry department
- *Engineering Physics-I & Engineering Physics-II* subject results for B.Tech I & II semesters presented by Mr. K. Subramanyam, Physics department
- *Mathematics-I, Mathematics-II & Mathematics-III* subject results for B.Tech I & II semesters presented by Mrs. Sowmya, Mathematics department
- *Computer Programming in C* subject results presented by Mrs. N. Aruna Jyothi, CSE department
- *Engineering Mechanics and Engineering Graphics* results presented by Mr. B. Suresh Kumar, Mechanical department
- *Basic Electrical and Electronics Engineering* results presented by Mr. Rahul kumar, , EEE department
- Overall I & II Semester results analysis presented by Dr. Sophia Rani, I Year In-charge

#### Action Taken:

- Conduction of *Remedial Classes* for failure students with immediate effect by allocating senior faculty and regular attendance of Remedial classes should be monitored.
- Subject wise faculty who secured results <50%, required to submit the undertaking forms and Class In-charges & Mentors who secured results <50%, required to submit the undertaking forms as per institute policy.

### Item-2: Presentation and Review of II, III & IV Years B.Tech Academic Results of all branches for 2018-19 II Semester

a) CSE/IT Results Presented by Mrs. N. Aruna Jyothi, Academic I/C, CSE/IT

#### Action Taken:

- Conduction of *Remedial Classes* for failure students with immediate effect by allocating senior faculty and regular attendance of Remedial classes should be monitored.
- Subject wise faculty who secured results <50%, required to submit the undertaking forms and Class In-charges & Mentors who secured results <50%, required to submit the undertaking forms as per institute policy.

b) ECE Department Results presented by Mr. Joysangeeth Raj, Academic I/C, ECE

#### Action Taken:

- Conduction of *Remedial Classes* for failure students with immediate effect by allocating senior faculty and regular attendance of Remedial classes should be monitored.
- Subject wise faculty who secured results <50%, required to submit the undertaking forms and Class In-charges & Mentors who secured results <50%, required to submit the undertaking forms as per institute policy.

c) EEE Department Results Presented by Mr. Rahul kumar, Academic I/C, EEE

**Action Taken:**

- Conduction of *Remedial Classes* for failure students with immediate effect by allocating senior faculty and regular attendance of Remedial classes should be monitored.
- Subject wise faculty who secured results <50%, required to submit the undertaking forms and Class In-charges & Mentors who secured results <50%, required to submit the undertaking forms as per institute policy.

d) Mechanical Department Results presented by Dr. Manish Sharma, Academic I/C, Mechanical

**Action Taken:**

- Conduction of *Remedial Classes* for failure students with immediate effect by allocating senior faculty and regular attendance of Remedial classes should be monitored.
- Subject wise faculty who secured results <50%, required to submit the undertaking forms and Class In-charges & Mentors who secured results <50%, required to submit the undertaking forms as per institute policy.

**Results Review Committee:**

- To review the results presented by all the departments, a committee is constituted with Dr. B. Prasda Rao, Director Training & Placements

**Item- 3: Training Plan of Action for 2019-20(I Semester) for B.Tech I, II, III & IV years of all branches**

a) CSE/IT Training details presented by Mrs. N. Aruna Jyothi, Academic I/C

**Action Taken:**

- Identify training needs for II, III & IV year B.Tech students by conducting Mock Test or any other Assessment Test, based on assessment test identify the students who required Basic Training (Slow Learners) and students who required Advanced Training (Advanced Learners)
- Prepare Laboratory occupancy time table section wise as per the training areas identified
- Include emerging areas in computer sciences filed like Android, Artificial Intelligence, Cloud Computing, Machine Learning etc
- Follow the TASK activities by consulting Placements department
- Ensure every student and training faculty to be enrolled in NPTEL online courses related to training areas identified
- Submission deadline of Time Table and Training Plan of Action is on or before 16.07.2019

b) ECE Department Training details presented by Mr. Joysangeeth Raj, Academic I/C

**Action Taken:**

- Identify training needs for II, III & IV year B.Tech students by conducting Mock Test or any other Assessment Test, based on assessment test identify the students who required Basic Training (Slow Learners) and students who required Advanced Training (Advanced Learners)
- Prepare Laboratory occupancy time table section wise as per the training areas identified
- Include emerging areas in ECE like Embedded Systems, VLSI, Matlab, Cadence etc
- Follow the TASK activities by consulting Placements department
- Ensure every student and training faculty to be enrolled in NPTEL online courses related to training areas identified
- Submission deadline of Time Table and Training Plan of Action is on or before 16.07.2019

c) EEE Department Training details presented by Mr. Rahul kumar, Academic I/C

**Action Taken:**

- Identify training needs for II, III & IV year B.Tech students by conducting Mock Test or any other Assessment Test, based on assessment test identify the students who required Basic Training (Slow Learners) and students who required Advanced Training (Advanced Learners)
- Prepare Laboratory occupancy time table section wise as per the training areas identified

- Include emerging areas in EEE like Power Systems, Solar and Renewable Energies, 3D Printing, Robotics etc
- Follow the TASK activities by consulting Placements department
- Ensure every student and training faculty to be enrolled in NPTEL online courses related to training areas identified
- Submission deadline of Time Table and Training Plan of Action is on or before 16.07.2019

d) Mechanical Department Training details presented by Dr. Manish Sharma, Academic I/C

**Action Taken:**

- Identify training needs for II, III & IV year B.Tech students by conducting Mock Test or any other Assessment Test, based on assessment test identify the students who required Basic Training (Slow Learners) and students who required Advanced Training (Advanced Learners)
- Prepare Laboratory occupancy time table section wise as per the training areas identified
- Include emerging areas in Mechanical like CAD/CAM, 3D Printing, Robotics etc
- Follow the TASK activities by consulting Placements department
- Ensure every student and training faculty to be enrolled in NPTEL online courses related to training areas identified
- Submission deadline of Time Table and Training Plan of Action is on or before 16.07.2019

**Item-4: NPTEL Online courses enrollment of Faculty and Students**

- It is mandatory to all faculties to enroll in NPTEL online courses immediately.
- All class i/cs, mentors and every faculty should insist every student to enroll in NPTEL courses and apply any one course for certification exam.
- Deadline to enroll in NPTEL online course by students and faculty is within 1 week w.e.f 20-07-19
- Department wise list of faculty enrolled date wise is to be submitted to Dean Admin before the deadline.

**Item- 5: R & D Presentation**

- Dr. Papiya Datta, Associate Professor of ECE and Deputy incharge R &D presented the progress of R&D Activities for 2018-19 and plan of action for 2019-20

**Action Taken:**

- Conduct meeting with all the departments R&D incharges on 15/07/2019 and analyze the data related to Publications, Projects Applied, Grants Received etc and assess the number of marks to be obtained in NBA and NAAC

**Item-6: Approval of Content beyond the syllabus:** IQAC members approved Content beyond the Syllabus of CSE, ECE, EEE and Mechanical departments received from the respective departments DAC committee for the academic year 2019-20 and verifies the gaps mapping with Program Outcomes (POs) / Program Specific Outcomes (PSOs) of respective departments.

**Item-7: Teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies**

- Dr. V. RamBabu, Principle explained that Faculties who are attending conferences and workshops or any faculty is registering for any professional membership they will get financial support from management.

**Action Taken:**

- Conduct meeting with all the departments R&D incharges on 18/07/2019 and analyze the data of faculty for providing financial support to those who have attended workshops or published papers in international conferences/journals or Applied Grants or Received etc

**Item-8: Merit Incentive to faculty for Research Projects from funding agencies**

- Dr. V. RamBabu, Principle explained that Faculties who are getting Research Projects from funding agencies they will get incentives from the management.

**Action Taken:**

- Conduct meeting with all the departments R&D incharges on 18/07/2019 and motivate faculty members to get Project Grants from various funding agencies

**Item-9: IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:**

- Dr. R. Madana Mohana, Coordinator IQAC Presented the activities performed by the IQAC

**Action Taken:**

- Feedback from the stakeholders (students, alumni, industry experts, research organizations and parents) should be taken after every end of semester
- Monitoring of course files, lecture Schedules, course plans by IQAC Members.
- Verification of Mock Tests / Mid tests analysis, question papers
- Arrangement of Bridge classes for weak students based on the performance in Mock /Mid tests.
- Identifying the new processes and recommending the same for improving the quality.

**Item-10: Discussion on Successfully Receiving NBA Accreditation for CSE, ECE, EEE & MECH**

- Honorable Chairman congratulated all Faculty members of BIET for Successfully receiving NBA Accreditation for CSE, ECE, EEE & MECH

**Item-11: Concluding Remarks**

**Dr. B. Prasada Rao, Director of Training & Placements, Industry Interface**

- Conduction and monitoring of Training classes regularly
- More emphasize on placements
- Enroll NPTEL online courses by students and faculty and make use of online resources provide by NPTEL
- Identifying training needs in core subjects which you are teaching and the students you are Mentoring

**Honorable Chairman Sri CH. Venugopal Reddy**

- Focus on Society, Humanity and cordial relationship of students & faculty
- Deliver the outcome up to expectations
- Display Leadership Quality & Abilities
- Opt College level and department level Committees as per your choice
- Whatever Committee you are Opting perform all activity related to that committee
- Department wise achievements by students and faculties to be displayed on College website and department notice boards
- Enroll in Professional societies & Start student chapters immediately.

- Accreditation contains more marks on R&D activities, all faculty should concentrate on R&D Activities
- Department wise every PhD faculty should prepare a report with list of publications, MOUs, R&D Grants, Books published, Mini projects /Major Projects given to students, conferences/workshops conducted etc.
- ECE,EEE & CSE departments all faculty should visit new building along with new faculty and involve every faculty for establishment of laboratories in New Building.
- Faculties who are getting Research Projects from funding agencies they will get incentives
- Faculties who are attending conferences and workshops or any faculty is registering for any professional membership they will get financial support from management.

**Dr. R. MADANA MOHANA**  
*Coordinator, IQAC*

Bharat Institute of Engineering and Technology  
 Mangalpally (Village), Ibrahimpatnam (Mandal) –  
 501510, Ranga Reddy (Dt.), Telangana

*R. Madana Mohana*  
 Signature of the Coordinator, IQAC

*V. Rambabu*  
**Dr. V. RAMBABU**  
*Chairperson, IQAC*

Bharat Institute of Engineering and Technology  
 Mangalpally (Village), Ibrahimpatnam (Mandal) –  
 501510, Ranga Reddy (Dt.), Telangana

Signature of the Chairperson, IQAC

**PRINCIPAL**  
 Bharat Institute of Engg. & Tech  
 Mangalpally (V), Ibrahimpatnam (M)  
 Ranga Reddy Dist-501 510



# BHARAT INSTITUTE OF ENGINEERING AND TECHNOLOGY

Ibrahimpattam - 501 510, Hyderabad.

## MEETING NOTICE

Date: 24-08-2020

**Sub: Convening the 12<sup>th</sup> meeting of IQAC (12/2019-20)-Reg**

A meeting of IQAC is convened on 29.08.2020

1. Review of Department wise R&D Reports for 2019-20
2. Review of Institute level all committees progress and action plan for 2020-2021
3. Review of delivery details and mapping of Program Outcomes / Program Specific Outcomes of contents beyond the syllabus for 2019-20 by considering workshops / Seminars / Guest Lectures / Faculty Development Programmes / Conferences etc conducted.
4. Review on faculty participation in 8 modules training policy for technical teacher
5. Discussion on Received NAAC Accreditation and ISO certifications
6. Review on student survey i.e. feedback collection, Analysis and Action Taken
7. Any other item

All Members of IQAC are expected to attend the meeting and contribute their wisdom.

**Dr. R. MADANA MOHANA**  
*Coordinator, IQAC*

Bharat Institute of Engineering and Technology  
Mangalpally (Village), Ibrahimpattam (Mandal)  
– 501510, Ranga Reddy (Dt.), Telangana

Signature of the Coordinator, IQAC

**Dr. V. RAMBABU**  
*Chairperson, IQAC*

Bharat Institute of Engineering and Technology  
Mangalpally (Village), Ibrahimpattam (Mandal)  
– 501510, Ranga Reddy (Dt.), Telangana

Signature of the Chairperson, IQAC





## **Minutes of 12<sup>th</sup> IQAC meeting held on 29.08.2020**

Principal greeted all the members of IQAC and welcomed them to the meeting and declared the meeting at the venue as per the schedule.

### **Item 1:** Principal addressed the following activities:

- R&D department wise progress to be improved
- All Institute level committees will work to fulfill the requirements of NBA and NAAC guidelines
- All committees should maintain minutes of the meeting book and activities report
- Improve R&D activities to meet the requirements of NIRF ranking
- Encourage students to do internship and recommend to the management for honorarium for best projects
- Claim for R&D incentives by scrutinizing properly by the R&D committee. The scrutinizing committee for R&D is given below:
  1. Prof. G. Kumaraswamy Rao, Professor of ECE, BIET
  2. Dr. B. Prasada Rao, Director of Training & Placements, Industry Interface, BIET
- All the faculties from this time adopt different methodology of teaching.  
Ex: - If the same subject taught by two/three different faculty then all the students can attend this two faculty classes, timetable should be prepared accordingly.
- Academic I/c & Academic Audit cell I/c of respective department will monitor class by attending classes along with student.
- All the technical dept faculty should qualify GATE Exam.
- All S & H faculty should qualify NET Exam.
- All Associate professors should publish papers in SCI/SCOPUS journals.
- All Assistant professors should publish papers atleast in UGC journals.
- All the faculties should also submit your plan and contribution towards smart campus/Green Campus/Clean Campus along with NBA/NIRF/NAAC/API appraisal form by end of August.
- Faculties should also plan for induction program to new faculty.
- CSE/ECE should teach about networking subject to all other department faculties.
- CSE Faculties should teach Machine Learning and Artificial intelligence to all other department faculties.

### **Item 2:** Department wise R&D Activities reports presentations:

- *First* CSE & IT department R&D activities report is presented by department Academic I/C
- Prof. G. Kumaraswamy Rao, Professor of ECE addressed about the focus areas in R&D in collaboration with public sectors like DRDO, RCI, and BDL etc.
- *Second* ECE department R&D activities report is presented by department Academic I/C
- *Third* EEE department R&D activities report is presented by department Academic I/C

- *Fourth* Mechanical department R&D activities report is presented by department Academic I/C

**Item 3:** Institute level Committee's presentation:

- *All College level* committee incharges presented and. Explained about the activities carried out during 2019-20 academic year along with minutes of meeting and plan of action for 2020-21.

*Chairman/Principal Suggestions to Training Department, Placement Hub and Placement Cell:*

- Measures taken for placements improvement and maintain record of evidence.
- I year onwards communication skills classes to be conducted effectively.
- Pre-placement training to be conducted before company visit.
- Department wise from core team for Technical Skills, after drive is over analyze and conduct training.
- I year onwards continuously conduct training on programming languages like C, C++, JAVA etc.

**Item 4 :** Review of delivery details and mapping of Program Outcomes / Program Specific Outcomes of contents beyond the syllabus for 2019-20

- IQAC members reviewed the delivery details and mapping of Program Outcomes / Program Specific Outcomes of contents beyond the syllabus for 2019-20 by considering workshops / Seminars / Guest Lectures / Faculty Development Programmes / Conferences etc conducted.

**Item 5:** Review on faculty participation in 8 modules training policy for technical teacher

- Dr. V. Rambabu, Principle explained that all faculties should go through all modules of training policy for technical teacher and it should be completed within two years. In every semester all the faculties should complete at least two modules.

**Item 6:** Discussion on Received NAAC Accreditation and ISO certifications

- Honorable Chairman congratulated all Faculty members of BIET for receiving NAAC Accreditation and ISO certification
- All faculty should go through the norms of NBA/NAAC/AUTONOMOUS/ABET/NIRF etc., identify which are not available, suggest to incorporate at our institute level proformas and come with proper ideas and solutions

**Item 7:** Review on student satisfactory survey i.e. feedback collection, Analysis and Action Taken

- Dr. V. Rambabu Reviewed student satisfactory survey i.e. feedback collection, Analysis and suggested to initiate proper action on each feedback received from students

**Item 8: Any other item: --**

### Concluding Remarks by Chairman/Principal:

- **2020-2021 Targets:**
  - R&D Activities, NIRF ranking parameters fulfillment related to R&D
  - Placements
  - Summer Training and Internship
- All Training incharges collect Feedback form for trainers from first day itself and identify good faculty for training.
- Motivate all students to participate/enroll AICTE INTERNSHALA for Internships/Summer Training Programs.
- Final Review meeting is on end of semester.

Chairman, IQAC has reviewed the list of initiatives for 2019-2020 I&II Semesters conducted through IQAC

Meeting concluded with thanks to the In-charge.

**Dr. R. MADANA MOHANA**  
*Coordinator, IQAC*

Bharat Institute of Engineering and Technology  
Mangalpally (Village), Ibrahimpatnam (Mandal) –  
501510, Ranga Reddy (Dt.), Telangana

*R Madana Mohana*

Signature of the Coordinator, IQAC

**Dr. V. RAMBABU**  
*Chairperson, IQAC*

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Telangana

*V. Rambabu*

Signature of the Chairperson, IQAC

